

## **Camp Bethany Safe Operations Policy**

The purpose of this document is to outline the COVID-19 complaint business plan for Camp Bethany for the summer of 2020. These procedures were developed using the state, and federal guidelines. In addition, several national organizations that represent camps and conferences such as the ACA, CCCA, ACN, as well as state-certified medical personnel were consulted.

We are trying to meet all Ohio regulations for safe operation of Camp Bethany this summer. Due to this, people wishing to attend camp that live, or have traveled out of state are asked to be in Ohio at least 14 days prior to the start of camp so that they may self quarantine as specified by the Ohio Department of Health Guidance on Travel document.

### **CAPACITY LIMITS**

- Residential Camps: 90 Campers, 10 cabin staff
- Individual Cabins: 9 campers, 1 staff
- Pavillion: 51 persons
- Chapel: 59 persons
- Dining Hall: 53 persons
- Bathhouse: 10 persons per side

### **GENERAL POLICIES**

#### ***How are you planning for the arrival of your staff members?***

- All staff members will have their temperatures checked upon arrival
- If a staff member has a temperature above 100 degrees, they will be sent home until they are more than 72 hours symptom free without the use of fever reducing drugs.
- A COVID-19 questionnaire will be administered to staff members at the time of arrival before they are permitted to enter any of our facilities.
- Daily temperature, symptom, and fit-for-duty assessments will be performed prior to interaction with the campers each morning.
- If any staff members exhibit any symptoms of COVID-19, they will be isolated and further evaluated by the camp nurse immediately.

#### ***How will registration & pickup be handled?***

- Parents/families and campers are asked not to arrive early.
- Masks are highly recommended during both registration and pickup.
- From 3:00-4:00pm parents and campers will proceed through appropriately distanced markings leading to 2 assessment stations.
  - Both parents and campers are required to wash their hands prior to registration.
  - Campers will have temperatures taken by a staff member and will need to complete a health screening questionnaire prior to having access to registration

- Anyone with a fever higher than 100 degrees will **not** be permitted to stay.
- Following this initial assessment, campers and parent will be given instructions on where they are permitted to register.
  - Multiple registration stations will be set up for campers to register based on last name. They will pay their camp fees, turn in medications (if applicable) and be given cabin assignments.
- Once they have completed registration, campers will be asked to move their belongings into their cabin
  - Parents/siblings/friends are **not** permitted to enter the cabins at any time to keep exposure to a minimum.
  - Campers will be required to sleep head to toe on bunk beds that will be spaced at least 6 feet apart.
- Pickup time is being moved earlier on Saturday, beginning at **10:00AM** to allow for additional cleaning time between camps.
  - Campers belongings will be packed and ready to go outside of their cabins
  - Parents are encouraged to wear masks and asked to keep socialization to a minimum.
  - Restroom capacity will be monitored and regulated at this time

### ***How will the campers be screened for COVID-19?***

- Each camper family will be required to have a “Medical Screening Intake Form” completed before they are permitted to register.
- Each camper will have their temperatures taken and are required to be less than 100 degrees.
- Each morning of camp, every camper will get their temperature taken by the camp nurse or trained staff prior to breakfast.
- All persons will be closely monitored for any COVID-19 related symptoms daily.
- All campers will be asked to bring a facial covering with them, if one is not brought then one will be provided at which times they are deemed necessary.
- It will be strongly recommended that everyone at Camp Bethany practice healthy social distancing at all times.
- *It is strongly recommended that campers with pre-existing medical conditions (i.e. diabetes, asthma, respiratory, immune compromising) seriously evaluate attending camp for this season.*

### ***If you suspect a case, what will be your protocol?***

- The camp nurse will be notified of any persons who present a temperature or any other COVID-19 related symptoms which will be further evaluated.
  - Staff Members will be sent home to quarantine and unable to return to work until symptom free for 72 hours or receive a negative COVID-19 test result

- Parents of any camper who presents a symptom of COVID-19 will be notified immediately and will be asked to come pick their child up as soon as possible. That camper will be in isolation under the supervision camp nurse and a Camp Bethany staff member will pack up their belongings in the cabin.
- Campers asked to leave due to presenting any symptoms of COVID-19 will be asked to be tested as soon as possible.
- Local Health department will be informed of any confirmed COVID-19 cases.
- Upon departure of any persons, housing will be thoroughly sanitized/disinfected by trained staff wearing PPE prior to anyone else being allowed to enter

***What is your communication plan if someone who attended Camp Bethany was diagnosed with COVID-19?***

- Holmes County Health Department will be notified immediately and we will follow their guidance.
- Other campers' parents would be notified *only* if there is a positive test.

***What are your plans to control an outbreak?***

- If a camper is exhibiting any sign of COVID-19 they will be isolated in a separate room under the supervision of the camp nurse.
- Multiple rooms are available on our campus for this purpose.

***How have you expanded your cleaning/disinfection protocols?***

- Each day the cabin sleeping areas will be deeply cleaned and sanitized by the campers and staff.
- Restroom facilities will be cleaned and sanitized multiple times per day.
- Highly touched surfaces all around the camp will be cleaned multiple times throughout the day by camp staff.
- Staff members will wash reusable facial coverings each day.
- Staff members will be issued a cleaning schedule each day to ensure that all cleaning guidelines are being followed.
- Proper signage will be posted around camp to help direct and inform all persons or proper guidelines and procedures.

***How will your accommodations comply with social distancing guidelines?***

- Campers will be staying in separate accommodations in accordance with social distancing protocol.
- Bathrooms will have limited numbers of persons that can be in the restroom at one time.
  - High volume times in the restroom will be monitored and potentially limited by camp staff

- When getting ready for bed at night, each cabin group will have access to the bathroom facilities as a group, with the restrooms and showers sanitized in between each group.
- Commonly used surfaces such as door handles, railings, tables tops, etc. will be properly sanitized multiple times per day
- Each activity will be subject to additional sanitation and hygiene protocols.
- We're evaluating all of our activities and programs to determine opportunities to alter, enhance, or replace them in compliance with our many policies and protocols.
- Additional washing sinks will be made available for easier access to hand sanitization. Campers will be reminded and encouraged to wash their hands frequently.
- Hand sanitizer will be available throughout the facilities where hand washing sinks are not readily accessible.

### ***How will you set up your meal time to promote safe practices?***

- Before each meal all persons will be required to wash their hands using the guidelines provided by the CDC. This process will be closely monitored by a staff member.
- All persons will enter into the cafeteria through a propped open doorway so this process remains contactless.
- Food serving tables will be protected by additional sections of plexiglass to prevent any contamination
- Campers will be handed their plate once all of their food choices have been made and then exit through an open door at the other end of the building.
- Before and after each meal all tables will be sanitized by staff members.
- Campers will be required to eat with their cabin groups.
- A maximum of 6 campers per table will be enforced, and 2 tables will be available for each cabin group of 10.
- Everyone will be asked to remain seated at their table and not move around to other groups.
- Dining Hall seating will be reduced to a minimum capacity with outdoor eating spaces prioritized including use of the pavilion and additional outdoor tents.
- All picnic tables will be covered with tablecloths that can be easily and properly sanitized.
- Signage will be placed throughout the Dining Hall with specific guidelines to be followed.

### ***Face mask / facial covering policy***

- Staff members will be required to wear masks during registration & pickup times.
  - Each staff member will be given a facial covering but are encouraged to bring their own
- When social distancing is unable to be upheld, masks will be recommended for all staff and campers.

- Campers will be asked to bring their own face covering. If they do not, Camp Bethany will provide them with one.
- During times of praise & worship all campers and staff will be recommended to wear a mask; or minimally to spread outside of the worship area and adhere to social distancing guidelines.
- In emergency conditions due to weather where it is necessary to all gather indoors for safety, masks will be required for all staff and recommended for all campers.
- Camp nurses will be issued proper PPE which will be worn each time they are in close contact with anyone or preparing any camper medication.

***Will you have any off-site trips?***

- No off-site camp trips will be permitted in the 2020 camping season

***Will campers be permitted to leave and return?***

- Campers will not be permitted to leave and return at any point of the week. If campers must leave mid-week they will not be permitted to return.

***What will your policy be regarding visitors?***

- Visitors are not permitted at Camp Bethany unless special arrangements are made with the Director